



ST MALKUS COLLEGE OF HEALTH AND ALLIED SCIENCES (SMCOHAS)

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ADMISSION LETTER FOR ACADEMIC YEAR 2025/2026

DEAR :

REF: ADMISSION TO TECHNICIAN CERTIFICATE/ ORDINARY DIPLOMA IN CLINICAL MEDICINE ACADEMIC YEAR 2025/2026

Refer to your application for admission into Technician Certificate/ Ordinary Diploma In Clinical Medicine program for the academic year **2025/2026**

Kindly be informed that your application has been successful, Congratulations for being selected and thank you for choosing **St. Malkus College of Health and Allied Sciences**.

Enclosed herewith are instructions provided for your guidance and you are requested to read them very carefully before you come to the College. Upon arrival you will be issued with Student's By-laws which cover fully regulations governing your stay at SMCOHAS.

You are required to confirm acceptance of this offer by sending a short message or call to mobile number: **+255 764-781500** for reservation of your vacancy. All payments made through the College's Bank accounts should be accompanied with bank pay in-slips upon arrival by a student. All payments should be made through **NMB college account Number 23210039561 ST. MALKUS COLLEGE OF HEALTH**.

NOTE: Payments by Cash, M -pesa, Airtel money, Tigo pesa is strictly **NOT ALLOWED**, The College will take **NO** responsibility for any payment made through mobile phones.

You are required to report at the College on 25 September 2025 The deadline for reporting will be on 10 October 2025 The studies will commence on 13 October 2025.

The college is Authorized by The National Council for Technical Vocational and Educational Training (NACTVET) AND Ministry of Health

GENERAL INSTRUCTIONS

1. LOCATION AND TRANSPORT TO ST MALKUS COLLEGE OF HEALTH.

St. Malkus college of Health and Allied Sciences is Located at Kihonda Maghorofan CBD District in Morogoro region which is about **2 Kilometers** from Msamvu Bus Terminal Station.

In order to arrive at ST. MALKUS COLLEGE from anywhere in Tanzania, you will have to board a public or private transport to (Morogoro Municipal - Msamvu Bus Terminal Station) then take a City bus Daladala/Bodaboda direct to Kihonda Maghorofani Near Kihonda Maghorofani Primary School.Or you may Ask for help from the College contacts Above.

2. ARRIVAL

You should arrive at **ST. MALKUS COLLEGE OF HEALTH** on 25 /09/2025 Please make your own travel arrangements to enable you travel to **SMCOHAS** . You will have to meet all travel expenses on your own and there will be no refund/ reimbursement.

3. ACCOMODATION

The Institute has on-campus accommodation, for those who will secure on campus accommodation and those Accommodation does not include meals, The College has a well-organized Cafeteria where students can find food and other needs in an affordable price (Optional)

PLEASE TAKE NOTE OF THE FOLLOWING;

1. ALL MONIES PAID ARE NON-REFUNDABLE; Make proper decisions before payments.
2. This fee structure is annual; hence the management reserves the right to change the fees structure at the end of each academic year.

NB: The information below is meant for those who will secure on campus accommodation.

The institute does not provide students with bed linen, you are therefore advised to bring the following items with you:

- a) One pillow
- b) One mattress
- c) A bucket, Food Container and Spoon
- d) One Mosquito Net and Two bed sheets.

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4. NECESSARY REQUIREMENTS FOR ALL STUDENTS FOR PRACTICAL PURPOSES

- a) Clinical Thermometer (1)
- b) Stethoscope (1)
- c) Pen Torch (1)
- d) BP Machine (1)
- e) Patellar Hammer (1)
- f) Turning fork (1)

NB: The above Practical Equipment's Are Also found in the college for Tsh 200,000/= For any Student who wish but its Optional.

5. INSTITUTIONAL UNIFORMS

MALES:

- a) Two Khaki Tetron/Cotton Trousers, Students are NOT allowed to tailor tight trousers.
- b) Two white shirts with short sleeves
- c) Black or Dark Brown Shoes
- d) One white Clinical Coat should be long with long sleeves

FEMALES:

- a) Two heavy Tetron/ Cotton White Dresses with short sleeved. Make sure your dresses are 2 inches below the knees.
- b) One white Clinical Coats should be long with long sleeves

NOTE: Jeans materials are not allowed in Classes and during Clinical / Practical rotations.

NB: The above Uniforms Are Also found in the college for Tsh 100,000/= For any Student who wish but its Optional.

6. DOCUMENTS REQUIRED (PLEASE BRING THEM WITH YOU)

- a) Application/ Registration Form
- b) Original O-Level Certificate and or a Valid Transcript (result slip)
- c) Three Recent passport size photos of the student
- d) Bank pay in slips
- e) A dully filled Medical Examination Certificate/ form

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7. REQUIREMENTS FOR PAYMENTS OF TUITIONS FEES AND OTHER CHARGES.

- a) Tuition fees should be paid in full at the beginning of each academic year or in four installments.
- b) Payment by Cheque, International Money Orders (IMO) etc is accepted prior to clearance by the Bank.
- c) All payments shall be made directly to the College's Bank Account at any branch

NMB Bank ACCOUNT NUMBER 23210039561 ST. MALKUS COLLEGE OF HEALTH.

8. TUITION FEES AND OTHER PAYMENT DESCRIPTION

S/N	ITEM	AMOUNT(TZS)		PERIOD
A	TUITION FEE	1,200,000/=		Paid once or in four installments
B. OTHER CHARGES.				
1	Registration fee	50,000/=	ALL	Once at the beginning of first semester
2	Student Union	10,000/=	ALL	Once at the beginning of every year.
3	Identity Card	10,000/=	ALL	Once at the beginning of every year.
3	NACTE Quality Assurance	30,000/=	ALL	Every year at the beginning of the first semester
4	Internal examination	150,000/=	ALL	Every year at the beginning of the first semester
5	Caution Money	150,000/=	ALL	Once at the beginning of first semester
6	Practical Procedure Book	40,000/=	ALL	Every year at the beginning of the first semester
7	Practicum Guide	60,000/=	ALL	Every year at the beginning of the first semester
8	Stationeries	100,000/=	ALL	Every year at the beginning of the first semester
9	Accommodation	200,000/=	ALL	Paid once at the beginning of first semester
TOTAL		800,000/=		

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PAYMENT SUMMARY IN FOUR INSTALLMENTS

FIRST SEMESTER		
First Installment	900,000/=	At the beginning of 1 st Semester when reporting at the College
Second Installment	400,000/=	Two months after the beginning of 1 st Semester
SUB TOTAL	1,300,000/=	
SECOND SEMESTER		
Third Installment	500,000/=	At the beginning of 2 nd Semester when reporting at the college
Fourth Installment	200,000/=	Two months after the beginning of 2 nd Semester
SUB TOTAL	700,000/=	
GRAND TOTAL	2,000,000/=	

OTHER PAYMENTS WILL DEPEND ON THE SEMESTER/ YEAR OF STUDY.

Clinical Rotation	150,000/=	All students with Clinical rotations	Every semester with Clinical rotations, fees shall be paid one month before commencement of rotations.
Medical capitation (NHIF)	50400/=	All students	Paid once at the beginning of First semester when reporting to the college.
National examination fees	150,000/=	All students	Paid once At the beginning of second semester in Every Academic Year.

PLEASE TAKE NOTE OF THE FOLLOWING:

1. ALL MONIES PAID ARE NON-REFUNDABLE, make proper decision before payments
 2. This fee structure is annual; therefore, the management reserves the right to change the fees structure at the end of each academic year.
 3. No student will be allowed to seat for either Internal or external examination even accessing the College services before completing his / her due payments.
- On behalf of the Management, I wish to extend to you a warm welcome and a successful period of study at St. Malkus College of Health and Allied Sciences.

DR DANIEL T. KISIMBO.

PRINCIPAL ST. MALKUS COLLEGE OF HEALTH.

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